Save a baseline plan to compare with later versions
Prepare to track the progress of your project
Incorporate progress information into the project
Check the progress of the project
Make changes to the project
See what is driving the start date of a task
Track risks and issues associated with this project
Request text-based status reports
Publish project information to the Web

Select a view or report
Change the content or order of information in a view
Change the look or content of the Gantt Chart
Print current view as a report
See the status of multiple projects in Project Center
Compare progress against baseline work
See the project's critical tasks
See project risks and issues
See how resources' time is allocated
See project costs
Publish project information to the Web

Define the project
Define general working times
List the tasks in the project
Organize tasks into phases
Schedule tasks
Link to or attach more task information
Add columns of custom information
Set deadlines and constrain tasks
Identify risks to the project
Add documents to the project
Publish project information to the Web

Specify people and equipment for the project
Specify the booking types for resources
Define working times for resources
Assign people and equipment to tasks
Link to or attach more resource information
Add columns of custom information
Publish project information to the Web

Publish
Update Project Progress
Project Center
Resource Center
Data Analysis

Documents
Issues
Status Report
Risks

Task Earned Value
Schedule Tracking
Task Relationships
Tracking

Forms
Work Tracking
Cost Tracking
Entry